

CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Destruction Of Certain Records Retained By The City Clerk's Office

MEETING DATE: September 5, 2001

PREPARED BY: City Clerk

RECOMMENDED ACTION: That the City Council adopt a resolution approving destruction of certain files retained by the City Clerk's Office as shown on Exhibit A attached hereto.

BACKGROUND INFORMATION: Section 34090 of the State of California Government Code provides for the destruction of certain City records that are over two years old and are no longer required with the approval of the legislative body by resolution and the written consent of the City Attorney.

The City Attorney has given his written consent to the destruction of certain files retained in the City Clerk's Office as shown on Exhibit A attached hereto.

FUNDING: None required.

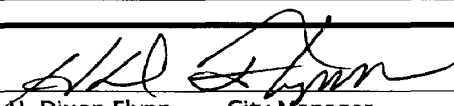


Susan J. Blackston
City Clerk

SJB/jmp

Attachment

APPROVED: _____



H. Dixon Flynn -- City Manager

RESOLUTION NO. 2001-209

A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI CITY CLERK'S OFFICE

WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Lodi City Clerk's Office, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Date: September 5, 2001

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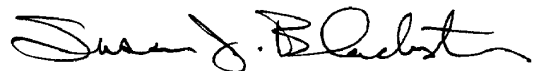
I hereby certify that Resolution No. 2001-209 was passed and adopted by the Lodi City Council in a regular meeting held September 5, 2001 by the following vote:

AYES: COUNCIL MEMBERS – Hitchcock, Howard, Land,
Pennino and Mayor Nakanishi

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk

DESTRUCTION OF RECORDS

**INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI CITY CLERK'S OFFICE
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090**


LIST OF CONTRACTS FOR DESTRUCTION		
Contract #	Contract (Project)	Completion Date
3834*	F&H Construction – Hutchins Street Square Conference and Performing Arts Center	10/7/98
3854	A.M. Stephens Construction – Peterson Park Improvements	5/6/98
3867*	Granite Construction – Central City Revitalization, Cherokee Lane	8/5/98
3868*	Diede Construction – Central City Revitalization, Downtown	5/6/98
3902*	Steiny & Co. – Traffic Signal & Lighting Installation, Turner & Mills	9/16/98
3921	P&M Cioli Landscape – Van Buskirk Park Improvements	5/20/98
3923	Sequoia Surfacing – Tennis Court Resurfacing, Kofu and Legion Parks	5/6/98
3959	A.M. Stephens Construction – Lodi Lake So. Playground Improvements	11/18/98
3993	Uprite Construction – Lodi Lake Park Entrance Improvements	10/7/98
3995	A.M. Stephens Construction – Legion Park Basketball Court	10/7/98
4001	ASTA Construction – WSWPCF Holding Pond #1 Embankment Rehabilitation	9/16/98
4007	Graham Contractors – Type II Slurry Seal, 1998	10/7/98

**These items were purged from the City Clerk's records, but not destroyed at the request of the Public Works Department. The files were forwarded to Public Works.*

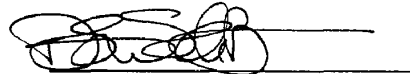
EXHIBIT A
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DOCUMENTATION	YEAR
Miscellaneous Correspondence	1998
Affidavits of publication	1998
Weed Abatement files	1998
City Council meeting packets and agendas	1998
Shirtsleeve meeting packets and agendas	1998

Requested by:


Susan J. Blackston
City Clerk

Approved:


Randall A. Hays
City Attorney

Dated: 8-29-01